



# SPRINGFIELD

## NEBRASKA

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Tuesday, April 2, 2024 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### CONSENT AGENDA

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the March 19, 2024, Council Meeting
2. Approve Claims and Payroll
3. Consider approval of Springfield Days Committee event requests for Springfield Days 2024 scheduled for Friday, June 7, Saturday, June 8, and Sunday, June 9 (morning only); requests include:
  - a. closing streets for activities (fun run, parade, children's activities, food trucks, beer garden, worship service)
  - b. waiving the noise ordinance
  - c. providing financial assistance for insurance and fireworks (\$4,000 for fireworks)
  - d. waiving the Community Building rental fee
  - e. allowing use of the Urban Park for activities
  - f. allowing use of the maintenance facility for storage of event items

### REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Report
2. Proclaim Saturday, April 22, 2024, as Earth Day in the City of Springfield
3. Proclaim Friday, April 26, 2024, as Arbor Day in the City of Springfield
4. Consider approval of bids for improvements to the City Park batting cages

5. Consider approval of a proposal from CoreTech for the electronic file storage transition to OneDrive for Business and addition of cyber security items

**DEPARTMENT REPORTS**

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

**ADJOURNMENT**

**MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 p.m. on Tuesday, April 2, 2024, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

**Consent Agenda**

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Debit Amount	Name
<b>General</b>				
48183	7480-10-10	Janitorial-Gen	250.00	5 Tool Restoration & Cleaning Service
EFTPS 4/3/24	6084-10-10	Aflac-Gen	140.68	Aflac
48185	8060-10-10	Books/Videos/Maps-Gen	481.41	Amazon Capital Services
48186	6084-10-10	Aflac-Gen	20.00	Ameritas Life Insurance Corp.
EFTPS 4/1/24	6080-10-10	Health Insurance-Gen	2,961.29	Blue Cross Blue Shield of Nebraska
48194	9010-10-10	Office Equipment-Gen	812.00	Core Technologies, Inc

EFTPS 4-8-24	7205-10-10	Subscriptions-Gen	5.00	First National Bank of Omaha
EFTPS 4-8-24	7045-10-10	Prof Svcs-Tech Support-Gen	15.99	First National Bank of Omaha
EFTPS 4-8-24	8080-10-10	Promotional Materials-Gen	119.99	First National Bank of Omaha
EFTPS 4-8-24	7330-10-10	Telephone-Gen	191.46	First National Bank of Omaha
EFTPS 4-8-24	8200-10-10	Miscellaneous-Gen	316.53	First National Bank of Omaha
EFTPS 4-8-24	7185-10-10	Lodging-Gen	832.00	First National Bank of Omaha
48201	9010-10-10	Office Equipment-Gen	88.42	Five Points Bank
48201	8140-10-10	R&M Equipment-Gen	126.29	Five Points Bank
EFTPS 4/1/24	2140-10-10	Deferred Compensation-Gen	2,853.93	ING
EFTPS 4/1/24	2100-10-10	Federal W/H Payable-Gen	2,293.55	Internal Revenue Service
EFTPS 4/1/24	2120-10-10	FICA Payable-Gen	4,632.55	Internal Revenue Service
48205	7030-10-10	Prof Svcs-Planning-Gen	587.50	JEO Consulting Group, Inc.
EFTPS 4/1/24	6080-10-10	Health Insurance-Gen	115.74	Metropolitan Life Insurance Co
48212	7320-10-10	Natural Gas-General	78.31	Metropolitan Utilities District
48211	7040-10-10	Prof Svcs-Other-Gen	561.75	Mona Kay Investigations
EFTPS 4/9/24	2130-10-10	State W/H Payable-Gen	2,019.66	Nebraska Department of Revenue
48221	7310-10-10	Electricity-Gen	237.78	OPPD
48223	7047-10-10	Prof Svcs-Watersheed Fees-Gen	14,000.00	Papio-Missouri River NRD
48224	6080-10-10	Health Insurance-Gen	132.88	PLIC - SBD Grand Island
48229	7046-10-10	Prof Svcs-Building Inspector	124.15	Sarpy County Building Inspector
48230	7060-10-10	Animal Control-Gen	410.00	Sarpy County Fiscal Administrator
48231	7050-10-10	Law Contract-Gen	10,162.00	Sarpy County Treasurer
48233	7020-10-10	Prof Svcs-Legal-Gen	1,894.00	Seidler & Seidler, P.C.
48234	8130-10-10	R&M Building-Gen	19.98	Springfield Ace Hardware
48227	4260-10-10	Parking Fines-Gen	20.00	Travis Ryley
48235	7280-10-10	Laundry-Gen	116.16	Walkers Uniform Rental
48222	7340-10-10	Waste Disposal-Gen	33.27	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>46,654.27</b>	
<b>Sales Tax</b>				
48206	9089-15-10	Community Events-Sales Tax	77.90	Andrea Ledenbach
48210	9176-15-10	Soccer Fields-City Sales Tax	2,250.00	Midwest Right of Way Services, Inc
48218	9176-15-10	Soccer Fields-City Sales Tax	2,732.50	Nebraska Title Company
48219	9172-15-10	Downtown/Urban Park-Sales Tax	1,450.00	Olsson
48219	9176-15-10	Soccer Fields-City Sales Tax	6,225.00	Olsson
<b>Total</b>			<b>12,735.40</b>	
<b>Library</b>				
48186	6084-20-10	Aflac-Lib	27.40	Ameritas Life Insurance Corp.
48187	8060-20-10	Books/Videos/Maps-Lib	18.00	Baker & Taylor
EFTPS 4/1/24	6080-20-10	Health Insurance-Lib	492.16	Blue Cross Blue Shield of Nebraska
48200	7330-20-10	Telephone-Lib	103.10	First National Bank of Omaha
EFTPS 4-8-24	7330-20-10	Telephone-Lib	103.10	First National Bank of Omaha
48232	7480-20-10	Janitorial-Lib	375.00	Marcie Schmieder
EFTPS 4/1/24	6080-20-10	Health Insurance-Lib	26.34	Metropolitan Life Insurance Co
48212	7320-20-10	Natural Gas-Lib	120.89	Metropolitan Utilities District
48208	8060-20-10	Books/Videos/Maps-Lib	89.80	MicroMarketing, LLC
48221	7310-20-10	Electricity-Lib	183.54	OPPD
48224	6080-20-10	Health Insurance-Lib	100.03	PLIC - SBD Grand Island
48184	9062-20-10	Security System-Lib	87.20	The ADT Security Corporation
48222	7340-20-10	Waste Disposal-Lib	38.70	Waste Connections of Nebraska, Inc

48222	7340-20-10	Waste Disposal-Lib	73.19	Waste Connections of Nebraska, Inc
48237	8060-20-10	Books/Videos/Maps-Lib	11.00	Woman's Day
<b>Total</b>			<b>1,849.45</b>	
<b>Library Restricted</b>				
48185	8070-21-10	Library Supplies-Lib Rest	58.87	Amazon Capital Services
48188	7205-21-10	Subscription-Lib Rest	1,320.00	Biblionix
48202	8060-21-10	Books/Videos/Maps-Lib Rest	91.47	Cengage Learning Inc/Gale
48192	8060-21-10	Books/Videos/Maps-Lib Rest	183.36	Center Point Large Print
48198	8070-21-10	Library Supplies-Lib Rest	90.48	Eakes Office Solutions
48201	9010-21-10	Office Equipment Lib Rest	93.51	Five Points Bank
48216	7200-21-10	Dues-Lib Rest	115.00	Nebraska Library Association
48225	8070-21-10	Library Supplies-Lib Rest	145.59	Quill Corporation
<b>Total</b>			<b>2,098.28</b>	
<b>Park</b>				
EFTPS 4/1/24	6080-30-10	Health Insurance-Park	505.06	Blue Cross Blue Shield of Nebraska
48189	8160-30-10	R&M Grounds-Park	176.70	BOO, Inc.
48190	8120-30-10	Fuel-Park	56.83	BRP Investments
48197	7350-30-10	Rental-Park	520.00	Eagle Services
48207	8160-30-10	R&M Grounds-Park	2,232.50	Grass Pad, Inc
EFTPS 4/1/24	6080-30-10	Health Insurance-Park	26.34	Metropolitan Life Insurance Co
48221	7310-30-10	Electricity-Park	663.67	OPPD
48224	6080-30-10	Health Insurance-Park	34.88	PLIC - SBD Grand Island
48234	8140-30-10	R&M Equipment-Park	7.98	Springfield Ace Hardware
48234	8030-30-10	Supplies-Park	19.99	Springfield Ace Hardware
48195	8080-30-10	Promotional Materials-Park	697.00	The Cosgrave Company
48222	7340-30-10	Waste Disposal-Park	231.54	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>5,172.49</b>	
<b>Community Building</b>				
48193	7455-40-10	Internet-Community Bldg	99.99	Charter Communications
48199	7480-40-10	Janitorial-Community Building	250.00	Executive Janitorial Corporation
48212	7320-40-10	Natural Gas-Community Bldg	183.33	Metropolitan Utilities District
48221	7310-40-10	Electricity-Community Bldg	92.53	OPPD
48234	8130-40-10	R&M Building-Community Bldg	13.99	Springfield Ace Hardware
48235	7280-40-10	Laundry-Community Bldg	171.92	Walkers Uniform Rental
48222	7340-40-10	Waste Disposal-Community Bldg	87.83	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>899.59</b>	
<b>Water</b>				
EFTPS 4/3/24	6084-50-20	Aflac-Water	29.12	Aflac
48186	6084-50-20	Aflac-Water	10.00	Ameritas Life Insurance Corp.
EFTPS 4/1/24	6080-50-20	Health Insurance-Water	1,408.26	Blue Cross Blue Shield of Nebraska
48190	8120-50-20	Fuel-Water	71.52	BRP Investments
48203	7045-50-20	Prof Svcs-Tech Support-Water	3,402.00	GIS Workshop, LLC
EFTPS 4/1/24	6080-50-20	Health Insurance-Water	57.87	Metropolitan Life Insurance Co
48209	7420-50-20	Testing-Water	70.11	Midwest Laboratories
48213	8030-50-20	Supplies-Water	667.90	Municipal Supply
48213	9042-50-20	Meter Upgrades	3,765.96	Municipal Supply
EFTPS-March 2024	2200-50-20	Sales Tax-Water	3,179.58	Nebraska Department of Revenue

48239	7330-50-20	Telephone-Water	236.92	Nebraska Technology & Telecommunication
48217	7420-50-20	Testing-Water	18.00	NEPublic Health Environmental Lab
48219	9090-50-20	New Well-Water	1,195.19	Olsson
48196	7430-50-20	Digger's Hotline-Water	32.30	One Call Concepts, Inc.
48221	7310-50-20	Electricity-Water	902.76	OPPD
48224	6080-50-20	Health Insurance-Water	62.40	PLIC - SBD Grand Island
<b>Total</b>			<b>15,109.89</b>	
<b>Sewer</b>				
EFTPS 4/3/24	6084-60-30	Aflac-Sewer	29.12	Aflac
48186	6084-60-30	Aflac-Sewer	10.00	Ameritas Life Insurance Corp.
EFTPS 4/1/24	6080-60-30	Health Insurance-Sewer	1,408.26	Blue Cross Blue Shield of Nebraska
48190	8030-60-30	Supplies-Sewer	5.19	BRP Investments
48190	8120-60-30	Fuel-Sewer	71.52	BRP Investments
48200	8060-60-30	Books/Videos/Maps-Sewer	49.52	First National Bank of Omaha
EFTPS 4-8-24	8030-60-30	Supplies-Sewer	49.52	First National Bank of Omaha
48203	7045-60-30	Prof Svcs-Tech Support-Sewer	3,402.00	GIS Workshop, LLC
EFTPS 4/1/24	6080-60-30	Health Insurance-Sewer	57.87	Metropolitan Life Insurance Co
48209	7420-60-30	Testing-Sewer	242.65	Midwest Laboratories
48221	7310-60-30	Electricity-Sewer	3,025.78	OPPD
48224	6080-60-30	Health Insurance-Sewer	62.41	PLIC - SBD Grand Island
48233	7020-60-30	Prof Svcs-Legal-Sewer	210.00	Seidler & Seidler, P.C.
<b>Total</b>			<b>8,623.84</b>	
<b>Street</b>				
EFTPS 4/1/24	6080-70-40	Health Insurance-Street	600.75	Blue Cross Blue Shield of Nebraska
48190	8120-70-40	Fuel-Street	167.54	BRP Investments
48191	9040-70-40	Tools & Misc Equip-Street	230.00	Carroll Construction Supply
48191	8030-70-40	Supplies-Street	311.25	Carroll Construction Supply
48204	9040-70-40	Tools & Misc Equip-Street	43.94	Home Depot Credit Services
48204	8140-70-40	R&M Equipment-Street	45.60	Home Depot Credit Services
48228	8150-70-40	R&M Vehicle-Street	1,023.79	Jerry Steinhauer/Sabar
EFTPS 4/1/24	6080-70-40	Health Insurance-Street	26.34	Metropolitan Life Insurance Co
48212	7320-70-40	Natural Gas-Street	538.83	Metropolitan Utilities District
48214	8030-70-40	Supplies-Street	9.02	Mill Creek Auto Parts
48214	8150-70-40	R&M Vehicle-Street	13.60	Mill Creek Auto Parts
48214	9040-70-40	Tools & Misc Equip-Street	64.15	Mill Creek Auto Parts
48214	8140-70-40	R&M Equipment-Street	172.04	Mill Creek Auto Parts
48239	7330-70-40	Telephone-Street	157.91	Nebraska Technology & Telecommunication
48215	8140-70-40	R&M Equipment-Street	99.84	Nebraska-Iowa Industrial Fasteners Corp
48220	7310-70-40	Electricity-Street	520.13	OPPD
48221	7310-70-40	Electricity-Street	2,658.24	OPPD
48224	6080-70-40	Health Insurance-Street	33.51	PLIC - SBD Grand Island
48226	8140-70-40	R&M Equipment-Street	100.00	Rod Lee Trucking LLC
48234	8030-70-40	Supplies-Street	8.59	Springfield Ace Hardware
48234	9040-70-40	Tools & Misc Equip-Street	23.90	Springfield Ace Hardware
48234	8140-70-40	R&M Equipment-Street	90.78	Springfield Ace Hardware
48235	7290-70-40	Uniform Allowance-Street	20.52	Walkers Uniform Rental
48236	8100-70-40	Sand & Gravel-Street	1,621.24	Westover Rock & Sand, Inc.
<b>Total</b>			<b>8,581.51</b>	

	Water Deposit Refunds	900.00	
	Payroll	56,640.77	
	VOYA Retirement ER	5,874.96	
	Medical Reimbursement	2,247.94	
	<b>Transfer from General to:</b>		
	Water Capital Facility Fees	500.00	
	Sewer Capital Facility Fees	1,400.00	
	Sales Tax Savings	165,317.61	
	Water Tower Transfer	3,815.00	
	Sewer #2 Transfer	3,805.00	
	<b>Total</b>	174,837.61	
	<b>Transfer to General for:</b>		
	Expenses paid by Sales Tax Savings	27.98	
	Expenses paid by Keno Comm Betterment	31,102.76	
	<b>Total</b>	31,130.74	

### **Regular Agenda**

**Agenda Item 1.** Sgt. Matt Howey with the Sarpy County Sheriff's Office reviewed the monthly service report. He noted overnight parking tickets are being written. With the number of accidents at 132<sup>nd</sup> and Platteview Road, the plan for traffic lights is moving forward. Sgt. Howey stated one of the residents at the group home has been removed and the number of calls to the property slowed down.

**Agenda Item 2.** Mayor Roseland proclaimed Monday, April 22, 2024, as Earth Day in the City of Springfield. Motion by Herzog, seconded by Craney, to approve the proclamation of Monday, April 22, 2024, as Earth Day in the City of Springfield. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 3.** Mayor Roseland proclaimed Friday, April 26, 2024, as Earth Day in the City of Springfield. Motion by Herzog, seconded by Murtha, to approve the proclamation of Friday, April 26, 2024, as Arbor Day in the City of Springfield. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 4.** Council discussed the proposal for synthetic turf for the batting cages at City Park. They were under the impression that Springfield Youth Athletic Association (SYAA) is looking for used turf. Neitzel questioned if the cost of this proposal was going to be split three ways between SYAA, Springfield Platteview Schools and the City. The City's budget for this line item is spent for this year. Council indicated that they would consider adding funds to the FY24-25 budget for batting cage improvements. No action was taken.

**Agenda Item 5.** Kathleen Gottsch, City Administrator, explained that the need for electronic computer storage is urgent. The shared drive is currently at 95% capacity. The proposal from CoreTech would move all existing files to OneDrive in the cloud. There would be a one-time charge to switch files over. OneDrive would make it possible to access the files from anywhere with the proper credentials. Motion by Murtha, seconded by Herzog, to approve the bid from CoreTech for cloud file sharing and security upgrades. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

## **Department Reports**

**Agenda Item 1.** Neitzel reported the sewer project is ahead of schedule. The repairs on the F550 are complete except for the plow. The first disc golf basket has been moved to the north.

**Agenda Item 2.** Herzog reported the community building is up and running. The library is gearing up for the summer reading programs held from May – July. The Library Board approved the little cupboard food pantry on a three-month trial basis.

**Agenda Item 3.** Murtha reported the Easter egg hunt had a great turn out and went very well. Tyler Holdorf, Parks Director, is working with the new hires.

**Agenda Item 4.** Craney reported Bryan Cherry, Street Commissioner, is preparing for summer street repairs. 1<sup>st</sup> Street will be poured very soon. The street sweeper will be in town on April 3.

**Agenda Item 5.** Mayor Roseland reported some of the trees have been taken out at the sewer plant.

**Agenda Item 6.** Gottsch reported OPPD and Judd Bros are wrapping up work on the new well project. Gottsch will connect with SSAP regarding their equipment list with the soccer complex and review the purchase agreement for the property. She is watching the legislative property tax bill and the possible negative impact it will create.

Herzog recognized that Lou Conter, last survivor of the USS Arizona from the Pearl Harbor attack, passed away on April 1, 2024.

## **Adjournment**

Motioned by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:47 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 2, 2024; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barb Henninger  
City Clerk